

# KNOX COUNTY HOMELESS COALITION – CONFIDENTIALITY AGREEMENT



home help hope  
Knox County Homeless Coalition

Street Address: 169 Old County Rd., Rockport, ME 04856

Mailing Address: P.O. Box 1696, Rockland, ME 04841

Phone Number: (207) 593-8151

Fax Number: (207) 593-8170

This is to certify that I, \_\_\_\_\_, a volunteer, intern, employee, or independent contractor for the Knox County Homeless Coalition, understand that any information (including written, verbal, or any other form) obtained during the performance of my duties must remain confidential. This includes all information about members, clients, families, employees and other associate organizations, as well as any other information otherwise marked or known to be confidential.

I understand that any unauthorized release or carelessness in the handling of this confidential information is considered a breach of the duty to maintain confidentiality.

I further understand that any breach of the duty to maintain confidentiality could be grounds for immediate dismissal and/or possible liability in any legal action arising from such a breach.

\_\_\_\_\_  
(Printed Name of Volunteer)

\_\_\_\_\_  
(Signature of Volunteer)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Printed Name of Staff Witness)

\_\_\_\_\_  
(Signature of Staff Witness)

\_\_\_\_\_  
(Date)